

OFFICE OF THE SUPERINTENDENT DEPARTMENT OF EDUCATION

P.O. Box DE Hagåtña, Guam 96932 Telephone: (671) 475-0457 Fax: (671) 472-5003



Nerissa Bretania Underwood, Ph.D. Superintendent of Education

December 31, 2009

MEMORANDUM

To:

Office of the Governor of Guam

Speaker, 30th Guam Legislature

From:

Superintendent of Education

Subject:

Transmittal of DE-1(s) (GG-1 or Contract of Employees)

Ref: Public Law 30-55, Section 6(a)

Buenas! I am transmitting the following DE-1(s) pursuant to Public Law 30-55, Secction 6(b) which states, "Starting thirty (30) days after the start of the Fiscal Year 2010 and monthly thereafter, the Superintendent shall provide a copy of the GG-1 or Contract of each employee hired to fill any vacancy or new position."

Should you have any questions regarding these documents, please contact my office.

Senseramente,

Attachments ${\cal W}$

Clerk of the Legislature

ACKNOWLEDGEMENT RECEIPT
Received by: __Nigues

Time: 10:14 A.m.

1495



DE -1 Rev. 05-12-0	6	44					
1. Name (First, Middle, Last)	2. D.O.B	3. E.	I.N.	4. Date Requested			
KRISTIN A. ROMERO	06/01/71	690	0009193	12/28/2009			
5. Nature of Action (Use Standard Termi	nology)	6. Legal Authority:		7. Effective Date			
PROMOTION FULL-TIME EMPLOYEE		12/18/2009 Public Law 26-26					
FROM	DESCRI						
ACCOUNTING TECHNICIAN III (02322)	8. Position 1	Title	BUDGET ANALY	YST (02005)			
PAY GRADE J-12, \$36,865.00 P/A	9. PG Step,	PAY GRADE L-10, \$39,780.00 P/A					
GUAM DEPARTMENT OF EDUCATION	10. Departn	nent	GUAM DEPART	MENT OF EDUCATION			
FINANCIAL AFFAIRS (2200)	11. Division		FINANCIAL AFF	FAIRS (2200)			
	12. Section	,					
11.10.22.00.25.0111.0000	13. Allotmen	t No.	11.10.22.00.25.011	1.0000			
14. REMARKS:							
LOCALLY FUNDED							
PERMANENT POSITION							
VICE: WESLING, GERALDINE							
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	Certified By:/	bely	_	ate: 12/29/09			
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		Certified Fu	ınds Available: 🗚	Amount: \$39,780.00 P/A			
15. Requested By: (Signature and Title)		16. For a No.)	additional inform	nation call (Name and Tel.			
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JANTONETTE MUÑA SANTOS, ASS	ictant		Vim h	1. Am 18/7 %			
Administrator Personnel Services		IRIS M. CRUZ, PS NON- TEACHING RECRUITMENT					
17. Approved By:		18. Approved By: (Releasing Dept. Head for Transfers					
I AM IN INCOM		Only)					
NERISSA BRÉTANIA UNDERWOO							
Superintendent of Education DATE:	n		DATE:				
19. CLEARANCES – ITEMS BELOW TO BE CO	MPLETED BY OFFI	ÇES CONCE					
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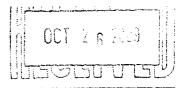


Rev. 05-12-06 DE-1 2. D.O.B. 3. EIN 4. Date Requested 1. Name (First, Middle, last) 10/19/2009 To Be Recruited: 5. Nature of Action (Use Standard Terminology) 6. Legal Authority: 7. Effective Date PROBATIONAL APPOINTMENT FULL-TIME EMPLOYEE PUBLIC LAW 26-26 **ASAP** DESCRIPTION TO **FROM** TEACHER IV (03423) 8. Position Title 9. Pay Grade, Step and PAY GRADE LT-04, \$37,364.00 P/A Salary 10. Department **GUAM DEPARTMENT OF EDUCATION** 11. Division **ELEMENTARY** MARCIAL SABLAN ELEM. SCHOOL (3002) 12. Section 11.10.30.02.10.0111.0000 13. Allotment No. 14. Remarks: LOCAL FUNDED VICE: JOHNSTON, RAMONA (KINDERGARTEN IN LIEU OF ESL) SPECIAL CONTRACT WHO RESIGNED EFFECTIVE: 9/25/2009. Certified Funds Available: Amount: \$37,364.00 P/A 16. For additional information call (Name and Tel. No.) 15. Requested By: (Signatu ANTONETTE MUNA SAN DORIS FEW **Assistant Personnel Services Administrator** Teacher Recruitment Section 17. Approved By: (Signature and Title) 18. Approved By: (Releasing Dept. Head for Transfers Only) NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education Date: Date: 19. CLEARANCES- ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED TO BY DATE **BUDGET SECTION** MANAGEMENT SECTION Classification **Employment** Retirement Records



1. Name (First, Middle, Last) 1. O.D.B 17/23/1968 5. Nature of Action (Use Standard Terminology) 15. Nature of Action (Use Standard Terminology) 16. Legal Authority: 17. Effective Date 18. Position Title 19. PG Step & Salary 10. Department 11. Division 12. Section 11. Division 12. Section 13. Allotment No: 14. REMARKS: 10. LOCALLY FUNDED 14. REMARKS: 10. CALLY FUNDED 15. Requested By: (Signafure and Title) 16. For additional information call (Name and Tel. No.) 17. Reviewed By: Restrin A. ROMERO 18. Position Title 19. PG Step & Salary 19. PG Step & Salary 10. Department 11. Division 12. Section 13. Allotment No: 14. REMARKS: 16. LEAVE ACCUMULATED AND NOT USED AS OF LAST 17. SEPARATION, PURSUANT TO 4GCA, SECTION 4108. 18. Reviewed By: Restrin A. ROMERO 19. PG Step & Salary 10. Department 11. Division 12. Section 13. Allotment No: 14. REMARKS: 15. Requested By: (Signafure and Title) 16. For additional information call (Name and Tel. No.) 17. Approved By: (Releasing Dept. Head for Transfers Only) 18. Approved By: (Releasing Dept. Head for Transfers Only) 19. CLEARANCES - ITEMS BELDW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - ITEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES CONCERNED 19. CLEARANCES - TEMS BLUW TO BE COMPLETED BY OFFICES	DE -1 Rev. 05-12-06						
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18. Approved By: (Releasing Dept. Head for Transfers Only) NERISSA BRETANIA UNDERWOOD, Ph.D. Superintendent of Education DATE: 19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED TO ACTION BY DATE BUDGET SECTION MANAGEMENT SECTION CLASSIFICATION EMPLOYMENT RETIREMENT RECORDS 18. Approved By: (Releasing Dept. Head for Transfers Only) DATE: DATE: 19. CLEARANCES - ITEMS BELOW TO BE COMPLETED BY OFFICES CONCERNED TO ACTION BY DATE BUDGET SECTION MANAGEMENT SECTION CLASSIFICATION RETIREMENT RECORDS	ANTONETTE MUÑA SANT	os,		DORIS H.	1 100		
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DE -1 Rev. 05-12-06

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1. Name (First, Mido	lle, Last)		2. D.C).B	3. E	mployee ID No.	4. Date Requested		
TO BE RECRUITED		<u></u>					10-15-2009		
5. Nature of Action PROBATIONAL APPO	DINTMENT	ard Terr	ninology	/)		gal Authority:	7. Effective Date		
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			8.	Position Title	2	COMMUNITY PR PAY GRADE E-1,	OGRAM AIDE II (03006)		
			9.	PG Step & Sa	alary	\$16,656.00 P/A			
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			R	eviewed By:	GERAL	DINE Q. WESLEY	Date: (1/23/19		
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5. Nature of Action PROMOTION	120	dard Ter	minolog	y)	6. Legal Authority: 7. Effective Date 12/01/2009					
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				Certifie	d By: <u>HEL</u>	EN LEGASPI	Date: 4/24/09			
				Cer	tified Fun	ds Available: Am	ount: \$24,984.00 P/A			
15. Requested By: (Signature a	and Title	e)	16			ion call (Name and Tel.			
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5. Nature of Action (ninology)	6. Lega	l Authority:	7. Effective Date			
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REQUEST FOR PERSONNEL ACTION

DE -1 Rev. 05-12-06

1. Name (First, Mide	die, Last)	2.	D.O.B	3. Soc	ial Security No.	4. Date Requested			
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5. Nature of Action	(Use Standard	Terminol	ogy)	6. Lega	l Authority:	7. Effective Date			
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	NETTE MUÑA S	ANTOS,			IRIS M. CR	UZ, PS			
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		LOCAL FULL	TIME RECRUITMENT				
NATURE OF ACTION	SCHOOL/DIVISION	POSITION TITLE	EMPLOYEE NAME	HIRED DATE	FUND	PG/STEP	SALARY
Promotion	Financial Affairs	Budget Analyst	Romero, Kristin	12/18/2009	L	L-10	\$39,780
Probational Appointment	Marcial Sablan Elem.	Teacher III	Perez, Rebecca	12/3/2009	L	L-4	\$35,902
Reemployment	Okkodo High School	Teacher III	Circo, Tori L.	12/15/2009	L	L-5	\$37,791

FEDERAL FULL TIME RECRUITMENT									
NATURE OF ACTION	SCHOOL/DIVISION	POSITION TITLE	EMPLOYEE NAME	HIRED DATE	FUND	PG/STEP	SALARY		
Promotion	Head Start	Community Program Aide II	Mendiola, Lourdes	12/1/2009	F	E-10	\$24,984		
Promotion	Head Start	Community Program Aide II	Leon Guerrero, Faith	12/1/2009	F	E-10	\$24,984		